

**HISTORIC DISTRICT COMMISSION
MINUTES OF**

May 07, 2012

The Historic District Commission of the City of Norman, Cleveland County, State of Oklahoma, met for the Regular Meeting on May 7, 2012, at 7:00 p.m. Notice and Agenda of the meeting were posted at 201 West Gray Building A, the Norman Municipal Building and at www.normanok.gov twenty-four hours prior to the beginning of the meeting.

Chair N Robinson called the meeting to order at 7:05 p.m.

Item No. 1, being: Roll Call.

MEMBERS PRESENT:	Rangar Cline Anna Eddings David John Russell Kaplan Chesley Potts Anaïs Starr
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MEMBERS ABSENT:	Julie Benningfield Neil Robinson Scott Williams
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GUESTS:	Jack Eure
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STAFF MEMBERS PRESENT:	Susan Atkinson, Historic Preservation Officer Jolana McCart, Admin Tech IV
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OTHER STAFF ATTENDING:	Terry Floyd, Development Coordinator
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Item No. 2, being: Approval of the Agenda.

Motion by D John for approval; **Second** by C Potts. All approve.

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Item No. 3, being: Approval of Minutes from the April 2, 2012 Regular Meeting.

Motion by A Eddings for approval; **Second** by C Potts. All approve.

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Item No. 4, being: Staff report on projects approved by Administrative Bypass since April 2, 2012

Staff reported that there had been none issued.

Item No. 5, being: Staff report on CLG projects.

S Atkinson reported that City Council approved the FY2012-2013 CLG grant projects:

- A workshop on Infill Development in/near Residential & Commercial Historic Districts.
- Historic Masonry Repair Workshop.
- Multi-Property Historic and Architectural Survey of Historic Automotive Uses in the Porter Corridor.
- Oklahoma State Historic Preservation Conference Fees
- NAPC Conference Fees in Norfolk, VA.

The downtown film draft should be ready next week for viewing.

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**Item No. 6, being: Continuation of Certificate of Appropriateness at 642 S Lahoma.
(Granted 10-3-11).**

The front door search is continuing.

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**Item No. 7, being: Continuation of Certificate of Appropriateness at 439 S Lahoma.
(Granted 11-7-11 for 3 windows; 3 windows were denied).**

Staff reported that it would not be unusual for a court date not to be set for 7 – 10 months. The Commission will be updated as information becomes available.

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**Item No. 8, being: Continuation of Certificate of Appropriateness at 639 S Lahoma.
(Granted 12-5-11)**

Staff reported that there's not that much left to do on the outside of the house. Project is moving along smoothly.

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**Item No. 9, being: Continuation of Certificate of Appropriateness at 635 S Lahoma.
(Granted 12-45-11)**

Porch revision is continuing.

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Item No. 10, being: Continuation of Certificate of Appropriateness at 633 Chautauqua.
(Granted 1-9-12)

Nothing new to report.

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Item No. 11, being: Continuation of Certificate of Appropriateness at 443 Chautauqua.
(Granted 4-2-12)

The porch project has not begun.

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Item No. 12, being: Request for Certificate Appropriateness at 710 Miller.

Rear yard fences of up to 6 feet may be approved by Administrative Bypass. This application is for an 8 foot fence, thus it must be reviewed and approved by the Commission.

Motion by R Cline for approval; **Second** by R Kaplan. All approve.

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Item No. 13, being: Request for Certificate of Appropriateness at 421 S Lahoma.

(UPDATE: While the Commission gave the applicant approval for the proposed windows, after the meeting it was discovered that due to a misunderstanding a COA was not required. The application fee was returned to the applicant.)

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Item No. 14, being: Request for Certificate of Appropriateness at 319 E Castro.

Commissioner Russell Kaplan, as applicant, recused himself from this item and left the meeting. Jack Eure, architect, gave the presentation.

A discussion was held on each individual window.

Motion by D John for approval as listed below; **Second** by R Cline. All approve with R Kaplan recusing.

Window	Current	Proposed
1	covered	leave as is
2	sliding door	pair of windows
3	existing window pair	replacement window
4	existing window pair	replacement window
5	small covered	open - using matching size of 07
6	Hold	
7	existing small	replacement window
8	existing double	replacement window
9	existing double	replacement window
10	existing double	cover
11	covered single	remain covered would become part of a new door location
12	existing single	location
13	covered single	pair of windows
14	covered	remain covered
15	existing single	replacement window
16,17,18	long existing	double window
19	covered double	open - double window

Motion by D John for approval as listed below; **Second** by R Cline. All approve with R Kaplan recusing.

Window	Current	Proposed
20	open single	window replacement
21	closed single	open - single window
22	Non-Existent	item turned down

The front door may be approved by administrative bypass at a later date.

Motion by D John for approval for the demolition of the non-original garage; **Second** by C Potts. All approve with R Kaplan recusing.

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Item No. 15, being: Miscellaneous.

There was no miscellaneous.

Item No. 16, being: Adjournment. 9:15 p.m.

Passed and approved this 6th day of August 2012.


Co - Chair Anaïs Starr